

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2015-2016

I. Details of the Institution

1.1 Name of the Institution

Bon Secours College of Education

1.2 Address Line 1

Vilar By-Pass

Address Line 2

Vilar

City/Town

Thanjavur

State

Tamilnadu

Pin Code

613006

Institution e-mail address

Info.bonsecours.edu@gmail.com

Contact Nos.

04362-257647

Name of the Head of the Institution:

Dr.T. Arivalan

Tel. No. with STD Code:

04362-257647

Mobile:

9486084864

Name of the IQAC Co-ordinator:

Mrs, Victoria

Mobile:

9962940692

IQAC e-mail address:

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/60/A&W/090 Dated:05-07/--2012

1.5 Website address:

WWW.bonsecoursedu.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.7	2012	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

28/09/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="02"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	04 Per Year.

Open Source material (Video and PPT and on subject Topic in College website).

Blug creation by the students.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				03
Others				02
Total	02			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	B.Ed :1 M.Ed :1

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Modification in theory components-Papers Increased Significant weightage to curriculum
Modification in Practical component –Introduce Level 1(6-8std)Level 2(9-12std)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	15	06	03	03

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15		06		03		03		27	

2.4 No. of Guest and Visiting faculty and Temporary faculty

11	03	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	8	9
Presented papers	7	38	19
Resource Persons	1	-	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Power point Presentation, Video Shoot &Micro Teaching/Mini Teaching ,Web Analysis

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	-	-	02
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2.10 Average percentage of attendance of students	97.5%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.,	92	90	-	-	-	--
M.Ed.,	22		60			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC meetings are conducted to discuss about various efforts to be taken to maintain quality in all activities of teaching and learning

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	03
Faculty exchange programme	
Staff training conducted by the university	04
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	15
Others	07

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled	Number of positions filled temporarily

			during the Year	
Administrative Staff	06	-		
Technical Staff	03	-		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Own in-house online Research Journals Publish twice in a Year.
4 Nos of Teaching faculty registered in Ph.D., in current year.
Fully Automated Library with Delnet facility installed.
Certificated courses maintained.
High Speed Internet facility.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	01	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01			01
Sponsoring agencies		College Trust			College Trust

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

05

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other 01

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="05"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Two Village Adopted for the purpose of extension activities.
- HIV awareness and polio awareness programme conducted
- Two local NGO collaboration arranged in current year.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.27Ac		-	11.27Ac
Class rooms	14		-	14
Laboratories	6 Nos		-	6
Seminar Halls	05		-	05
No. of important equipments purchased (≥ 1-0 lakh) during the current year.			14	425000
Value of the equipment purchased during the year (Rs. in Lakhs)		-	-	-
Others		Lift Facilities Generator Vehicle Stand CCTV Camera Automation of Library Books 3000 Books Purchased:Total 8000 Racks :6	Management	01

4.2 Computerization of administration and library

Fully automated with OPAC facility
24 Hours High Speed Internet facility
Accounts Department used in Tally EPR-9 Software
Wi-fy Facilities Available in college campus.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4750		2700		7450	-
Reference Books	300		199		499	
e-Books	-					
Journals	8		7		15	
e-Journals	-					
Digital Database						
CD & Video	50		20		70	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28	10	Yes	-	10(language lab)	03	02	03
Added	14				14(language lab)			
Total	42							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Digital Language Lab Introduced
DelNet facility Introduced
Online Journal

4.6 Amount spent on maintenance in lakhs :

i) ICT	63,272
ii) Campus Infrastructure and facilities	1,03,966
iii) Equipments	5000
iv) Others	42,616
Total :	2,14,854

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Value Added Courses Conducted (Certificate Courses)
Placement Training Programme conducted
Alumni Association interaction programme conducted once in a year

5.2 Efforts made by the institution for tracking the progression

IQAC and Governing council meeting in every month.
Continues Feedback System and analysis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
183	38	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1	12	-	87	-	100	7			85		92
-	13		22		35	5			19		24

Demand ratio --- Dropout % - No Dropout

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

TRB & TET Coaching Classes
TNPSC Coaching Class and Exam Centre
UPSC Coaching Classes

No. of students beneficiaries

75

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	22

5.6 Details of student counselling and career guidance

- Placement and Training Centre - Placement Training Programme Conducted.
- Personality Training Programme Conducted.
- Guidance and Counselling Cell organized Yoga and Meditation programme.

No. of students benefitted

95

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	90	28	45

5.8 Details of gender sensitization programmes

Women's Health and Hygienic programme Women's right programme
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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	7	50,000
Financial support from government	7	5,86,552
Financial support from other sources	-	
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil.,

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To produce Teachers who will be physically, Intellectually ,Emotionally, Socially and Morally healthy and who will prepare their pupils to face the challenging needs of the tomorrow.

Mission : Bon Secours College of Education is Committed to excellence in helping Students, reach their full potential by developing their academic Competencies, critical thinking skills, Communication proficiency , Civic responsibility and global awareness

6.2 Does the Institution has a management Information System

Yes, Management Information System Available.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Development Cell introduced.

6.3.2 Teaching and Learning

ICT methods of teaching and learning process

6.3.3 Examination and Evaluation

ICT methods evaluation introduced.

6.3.4 Research and Development

24 Hours high speed internet facility available
Wi-fy facility available
Separate fund allotted in research activities.
9 Ph.D., and 4 pursuing Ph.D., faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fully Automated Library (Modern Lib Software installed)
Language Lab Modified
Separate Computer Lab with Net Facility

6.3.6 Human Resource Management

9 Ph.D., and 4 pursuing Ph.D., faculty members and one SET Qualified faculty Members.
Free Transport Facility Available

6.3.7 Faculty and Staff recruitment

Staff Selection Committee functioning.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

B.Ed., - 92 Admitted
M.Ed., - 24 Admitted

6.4 Welfare schemes for

Teaching	Alterative, Increment with Bonus Facility Free Transport Facility.P.F.Facility,Gifts
Non teaching	P F Facilities functioning,Gifts,Bonus
Students	Fee Concession and Loan facilities available

6.5 Total corpus fund generated

Rs 26,05,000

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	IQAC
Administrative	YES		YES	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil.

6.11 Activities and support from the Alumni Association

Yes, Alumni Association Actively function

6.12 Activities and support from the Parent – Teacher Association

PTA Functioning

6.13 Development programmes for support staff

Yes ,Basic Language Traing,
Basic Computer Traing,
Basic Personality development programme
Moral Value
Counselling

6.14 Initiatives taken by the institution to make the campus eco-friendly

Yes, eco-friendly campus
Green and Clean Campus
Safe and Secure Campus
Polythene free Campus
Pollution free Campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Wi-fy Campus
Web Analysis
ICT methods teaching
ICT methods learning and evaluation process
Amount generate consultancy work

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Well defined academic calendar was prepared and executed.

Digital lesson plan

Library automation work is structured and in progress.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Own In-House online Research Journals Published
- 9 Ph.D., and 4 pursuing Ph.D., faculty members and one SET Qualified faculty Members.
- Fully automated library with DelNet facility available.

7.4 Contribution to environmental awareness / protection

- Herbal Garden Available
- Plastic Free Campus
- Pollution Free Campus



7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Head of Schools and guide teachers of Co.operating schools has a high passionate towards Bon Secours College of Education.

8. Plans of institution for next year

To make the teaching and learning more effective the infrastructural facilities at the peak-Level.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Annexure I

Abbreviations:

- CAS - Career Advanced Scheme
- CAT - Common Admission Test
- CBCS - Choice Based Credit System

CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
